



## MINISTRY OF INFRASTRUCTURE AND METEOROLOGICAL SERVICES

### DEPARTMENT OF METEOROLOGICAL SERVICES

**JOB DESCRIPTION:** Meteorological Observers

#### CORPORATE INFORMATION

**Position Level:** Trainee

**Salary Range:** There will be **NO Allowance** paid to successful candidates for the duration of the training. Therefore, candidates should make own arrangements to live away from home during the course of their training

**Duration of the Training:** Six (6) months (01 Mar to 31 Aug 2021)

**Duty/ Training Station:** Nadi

The Fiji Meteorological Service (FMS), under the Ministry of Infrastructure and Meteorological Service, will be undertaking a six (6) months meteorological observer's training program. FMS is seeking suitably qualified candidates to apply for training in the field of Meteorology.

The course will consist of **four months' theoretical classes** and **two months of practical training** in order for a trainee to be a qualified Meteorological Technician only if he/she passed the final examination before he/she can be appointed into the established position through the normal Open Merit Recruitment and Selection (OMRS) process. A competency based assessment will be conducted throughout the course with final examination towards the end of the program.

At the end of the training, the candidate should be able to timely and accurately compile meteorological observation, code, decode, collect and disseminate routine meteorological reports, compile monthly climatological reports, provide awareness and maintain 24 hours weather watch at specific locations independently.

Once the candidates are absorbed in the permanent establishment, they will be posted out into the outer stations that includes Rotuma, Udu Point, Nabouwalu, Yawasa-i-Rara, Viwa, Vanuabalavu, Lakeba, Vunisea, Matuku, and Ono- I-Lau, after one-year orientation at the National Weather Forecasting Centre, Nadi. Similar duties stated above would be required at the outstations where the incumbent will be on shift work 24 hours a day and would be required to work alone in the night.

#### PERSON SPECIFICATION

A Diploma or Higher in any discipline; Electrical Engineering, Information Technology, Science (math/physics); from a recognized institution are a compulsory requirement.

### **KEY ATTRIBUTES;**

1. Must be in excellent physical condition and capable of self-rescue in extreme weather conditions and/or assisting others as necessary.
2. Able to lift in excess of 20kg, strength for shoveling, the ability to climb stairs and ladders frequently, and must be able to handle constant exposure to a combination of high winds, extreme temperatures, and deprived conditions.
3. Computer literacy, including a thorough knowledge of Microsoft operating systems, Microsoft Office (Excel, Word, and PowerPoint, as a minimum).
4. All Weather Observers serve as the Fiji Meteorological and Civil Service ambassadors. They must be courteous and comfortable working with the general public, Observatory guests, and fellow staff members in tight living situations.
5. Be between 20 – 25 years of age

The Ministry is an Equal Employment Opportunity Employer. Applicants are encouraged from all eligible and qualified applicants. Applicants highly assessed as having specific knowledge, experience, skills and abilities required for the training will be considered.

**Applications** with full curriculum vitae, copies of certificates and referees to be addressed to:

**The Director  
Fiji Meteorological Service  
Nadi Airport**

Or email: [vacancy@met.gov.fj](mailto:vacancy@met.gov.fj)