



MINISTRY OF INFRASTRUCTURE AND METEOROLOGICAL SERVICES JOB ADVERTISEMENT

The Ministry of Infrastructure and Meteorological Services is an equal employment opportunity employer and vacancies are open to all Fiji citizens. The process followed for appointment is an open, transparent and competitive selection process based on merit.

The Ministry invites applications from suitably qualified, experienced and eligible candidates for the following positions in its various departments;

RE-ADVERTISED POSITION (S)					
Vacancy No.	Position Title	Salary Band Salary Range (Step 1-4)	No. of Position(s)	Duration	Duty Station
DIVISIONAL ENGINEER (WORKS) CENTRAL EASTERN					
DEWCE 15/2020	Leading Hand (Carpenter)	E \$19,041.75 - \$24,412.50	1	5 years	Walu Bay, Suva
DEWCE 16/2020	Foreman (Buildings)	E \$19,041.75 - \$24,412.50	1	5 years	Walu Bay, Suva
DIVISIONAL ENGINEER (WORKS) NORTH					
DEWN 09/2020	Foreman (Shipping)	E \$19,041.75 - \$24,412.50	1	5 years	Labasa.
WITHDRAWAL OF VACANCIES					
DIVISIONAL ENGINEER (WORKS) CENTRAL EASTERN					
DEWCE 33/2019	Leading Hand (Carpenter)		1	5 years	
DEWCE 11/2020	Foreman (Building)		1	5 years	

The appointment process for these positions will be in accordance with the Fijian Civil Service Open Merit Recruitment and Selection Guideline.

The Job Roles for the advertised positions are available on the Ministry of Infrastructure and Meteorological Services website; www.moit.gov.fj . All applicants are encouraged to obtain this information to assist them with their written applications.

Eligibility

All applicants for employment in the Ministry of Infrastructure and Meteorological Services must be of good character, with a background that demonstrates their commitment to the Civil Service values contained in the Fijian Constitution. Applicants must also be Fijian Citizens, under 55, in sound health, with a clear police record. **The selected applicant will be required to provide a medical certificate and police clearance prior to taking up duty.**

Application Process:

To apply and be eligible for consideration, applicants must submit the following documents only:

1. A cover letter, not more than three (3) pages addressing the knowledge, skills, experience and abilities required (as stipulated in the Job Role available from the Ministry Website above) for the position;
2. A current CV/Resume with three (3) Referees contact details;
3. Copies of Academic Transcripts and Certificates; and
4. Certified True Copy of Birth Certificate.

Submission

Applications must be submitted by 4.00pm Friday, 14th August, 2020 and addressed to:

Postal Address	Hand Delivered To	Email To
The Permanent Secretary Ministry Of Infrastructure and Meteorological Services Private Mail Bag Samabula.	The Permanent Secretary Ministry of Infrastructure and Meteorological Services Level 4, Nasilivata House Samabula.	vacancies.moit@gmail.com

Note: LATE AND INCOMPLETE APPLICATION WILL NOT BE CONSIDERED. For further information please visit the Ministry website on www.moit.gov.fj or liaise with Ms. Taraivini Waqavesi on email: taraivini.waqavesi@moit.gov.fj or on Telephone No: 3384-111.